



## **Anti-money laundering and anti-terrorist financing policy**

## **1. GENERAL PROVISIONS**

1.1. The present Policy is essential and integral part of the Client agreement.

1.2. Master Services Inc. actively assumes measures against any actions related to money laundering and/or terrorist and crime financing. The present document demands that top managers and staff members obey certain rules in order to prevent the Company's products and services being used to legalize funds earned from criminal activities. As a rule, money laundering is understood as activities directed on covering up a real source of funds obtained by criminal means, and their consequent legalization. Terrorist financing is not necessarily related to income obtained from criminal activities, but in that case measures are taken to cover up a source of funds that will be later used with criminal purpose.

1.3. Preventive measures taken by Master Services Inc. involves the following: the Company requests Clients to provide relevant identification documents. Thus, Master Services Inc. makes sure that funds received were really obtained legally and were transferred by a trading account owner.

1.4. Procedures conducted by the Company's personnel for money laundering prevention:

- In case personal wallet and/or trading accounts are deposited, sender's personal data must perfectly match the details used for a personal wallet registration (if sender's name is provided by a payment system). In case funding is conducted via wire transfer, the check is performed in a mandatory manner. The company utilizes all available means to avoid funds being received from the third parties;
- Funds can be withdrawn only by the same means that were used for depositing;
- In case funds are withdrawn from the Client's personal wallet/trading accounts to a bank account or an electronic payment system account, a check is performed to ensure the funds receiver's name completely matches a name used for a personal wallet registration in Master Services Inc.;
- The Company thoroughly monitors suspicious and major financial transactions and informs relevant controlling authorities in due time;
- The Company performs the Client certification procedure. In accordance to the Client agreement, with a purpose of user certification the Client should confirm his/her full name and personal details by providing valid identification documents.

1.5. According to the Client agreement Master Services Inc. requests Clients to provide all information considered necessary for personal wallet certification.

## **2. CLIENT PROVIDED DATA CHECKING PROCEDURE**

2.1. Master Services Inc. assigns employees responsible for Client's identity verification. During identification documents verification Master Services Inc. takes all available measures to make sure the documents provided by the Client are legal.

2.2. In case an obvious discrepancy in provided information is revealed or any document forging symptoms are discovered, the Company obligatorily requests the Client to provide additional documents for identity verification. In case the Client refuses to provide the required information or tries to misinform the Company's specialists, the Company has a right to refuse to provide any services to such Client, while his/her data is forwarded to relevant law enforcement agencies.

## **3. SUSPICIOUS ACTIVITY INFORMATION COMMUNICATION**

3.1. In case Master Services Inc. discovers any suspicious activity symptoms that can be related to money laundering or crime financing, corresponding information is forwarded by the Company to relevant law enforcement agencies.